

**State Project Management Unit**  
**Integrated Coastal Zone Management (ICZM) Project, West Bengal**  
**Institute of Environmental Studies & Wetland Management**

DD-24, Sector-I, Salt Lake City, Kolkata 700 064

**REQUEST FOR EXPRESSIONS OF INTEREST**

The Government of India, the Ministry of Environment and Forests, has applied for a credit from the International Development Association of the World Bank for Integrated Coastal Zone Management Project in India. The Government of West Bengal is also a recipient of the credit and is to implement the relevant part of the Project in West Bengal. The West Bengal State Project Management Unit (SPMU) has been set up to oversee, guide and coordinate the project implementation through various project execution agencies such as the Digha Shankarpur Development Authority, the Public Health Engineering Directorate, the West Bengal State Electricity Distribution Company Limited, the Calcutta University, the Institute of Environmental Studies and Wetland Management, West Bengal Fisheries Corporation Limited etc.

The West Bengal State Project Management Unit (SPMU) intends to avail consultancies for the following four separate services:

- (1) Area Development Plan, Architectural and landscape Design Services, and Implementation Support Services for Digha Seafront: Preparation of an Area Development Plan for the Digha and the New Digha sea beaches and areas adjacent to these; architectural and landscape development action plans for high quality tourism facilities and redevelopment of shopping facilities for the vendors; detailed engineering designs and contract documents for implementation of the proposals. Based on performance, the consultants' services will be extended to include supporting project implementation and supervision. Consultants are expected to provide both design and implementation support to be qualified.
- (2) Procurement and Financial Management Support Services: to support the SPMU in (a) ensuring all financial management aspects including accounting and reporting are satisfactorily handled and interim unaudited financial reports are prepared regularly, (b) preparation of bid documents and supporting award of contracts; (c) ensuring that all activities in the project are undertaken as per the Project Manuals on procurement and financial management. Consultants will be required to provide a number of full-time staff to be placed in the office of the SPMU, with experience in financial management and procurement of major goods, works and services, and who will be responsible for ensuring that the services standards for procurement and financial management activities indicated in the Project Manuals are met.
- (3) Monitoring and Evaluation Services: to support the SPMU to (a) undertake the relevant primary and secondary surveys to establish benchmarks for each of the success indicators for the project, (b) collate and analyze all monitoring data collected by project execution entities to prepare quarterly progress reports, as per monitoring formats provided by the National Project Management Unit; and (c) undertake surveys, research and analysis to evaluate the success of

the project activities in achieving the intended results and outcomes, and prepare biannual evaluation reports. Experience in designing, monitoring and evaluating improvement and development of institutional capacities and knowledge systems will be necessary.

- (4) Internal Audit Services: to support the SPMU in (a) timely fiduciary assurance relevant to verification of accounting, procurement, expenditure, financial reporting and the internal control procedures are according to the financial management manual of the Project and as per established financial management practices; (b) preparing quarterly internal audit reports with necessary recommendations, and (c) physical verification of the assets created by the Project, as necessary.

The selection and award of consultancy will be in accordance with the procedures set out in the World Bank Guidelines for selection and employment of consultants – May 2004 and revised October 2006.

The West Bengal SPMU now invites eligible consultants to indicate their interest in providing the services. Interested consultants must provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.). Consultants may associate with other consultants to enhance their qualifications. Note that separate short-lists will be prepared for each of the four assignments.

In accordance with paragraph 2.7 of the Guidelines for the Selection and Employment of Consultants by World Bank Borrowers, the short list for these assignments may comprise entirely of national consultants. However foreign consultants may also express interest for consideration. For that effect, all interested firms are informed that all documents, including the Request for Proposals, the Proposal and consultant's contract for the proposed assignment will be issued in English, and contract price and corresponding payments will be in Indian Rupees.

Interested consultants may obtain further information at the address below from 1000 to 1730 hours during working days in the office of SPMU, Institute of Environmental Studies and Wetland Management, DD 24, Sector I, Kolkata 700 064.

Interested consultants may submit separate 'Expression of Interest' for each assignment in a sealed envelope clearly superscripted with the titles of the specific consultancy services, to the address below by August 06, 2010 during office hours (1000-1730 hours).

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