

Institute of Environmental Studies and Wetland Management
Dept. of Environment, Govt. of West Bengal
DD-24, Sector – I, Salt Lake City, Kolkata - 700064

**TERMS OF REFERENCE FOR ENGAGEMENT OF CONSULTANT ENGINEER (JUNIOR)
UNDER ICZMP (PHASE-II), WEST BENGAL.**

No. 341-IESWM/3P-171/18-19(500L₁)

Date: 28/12/2018

A. Background :

The World Bank assisted 'Integrated Coastal Zone Management Project', Phase-II focuses on integrated approach to coastal zone management, which includes protection of coastal areas from natural calamities and hazards, conservation and protection of natural resources, prevention of coastal pollutions, livelihood generation and security of coastal population, all towards a sustainable development of the coastal zone. Various government agencies as PEAs are involved in the process and the combined project initiatives of all are included in this mission.

ICZM Project (Phase II) in West Bengal will have pilot investments in Purba Medinipur, South 24 Parganas and North 24 Parganas districts. Project includes construction of Riverbank Protection works, setting up of Electric Crematoriums, Sanitation, Drinking Water distribution Network, Sewerage, Cyclone and Rain Shelters, afforestation of the coastal areas, Research and Capacity building activities for long term support system, training, livelihood and EPA activities for coastal population through Self Help Groups to improve their earning capacity and living standards.

B. Objective :

The purpose of the assignment will be to help in preparation of Preliminary Project Report (PPR) & Detailed Project Reports (DPRs) and assist in finalizing estimates, designs, and drawings etc. Generate reports on the engineering activities including progress, shortcomings and deviations. Supervise the on-going works and advice so that

management can take decisions on future course of action for taking corrective steps on any shortcomings or deviations and help IESWM in reaching the goals of ICZMP.

C. Scope of work for the Consultant Engineer (Junior) :

The Consultant Engineer (Junior) will function under the direct supervision of Consultant Engineer (Senior) and assist in :

1. Planning and scheduling the engineering works to be taken up in the Project. Keeping IESWM abreast of deviations from scheduled activities.
2. Supervision of the on-going & proposed engineering infrastructures by way of field visits, clarifications, reports, photographs etc.
3. Assessment of monthly progress report related to engineering constructions, submitted by various executing agencies providing IESWM with summary of progress.
4. Co-ordinate with engineers and officers of executing agencies, consultants, contractors and participating in various meeting with the stakeholders including Government Departments. Advising IESWM on follow ups.
5. Preparation of reports, memos, reminders etc. with respect to project management.

D. Other Details :

- 1) Period of Contract : **For 6 (six) months**
- 2) Logistic support, except vehicle, will be provided by IESWM.
- 3) Expenses for travel, food, lodging etc. during field visits will be reimbursed as per its own rules.
- 4) Field visits will be required as per instructions of the Project Director.
- 5) Remuneration: **Rs. 1,500/- per day, for around 20 days a month** payable at the end of the calendar month.

E. Eligibility :

The Applicant has to –

- a) Possess BE (Civil)/B.Tech (Civil)/Diploma in Engineering (Civil) from any recognized University
- b) Have a Minimum of 3 years of progressively responsible experience in similar assignment.

- c) Possess excellent communication skill
- d) Be proficient in English and Bengali for report writing and verbal communication.
- e) Be proficient in Computer usage
- f) Age limit as on **30.06.2018 is 62 years.**

F. Selection

The selection of the applicant will be based on the qualification, experience, exposure and merit of the applicant followed by interview on the criteria given and the best suited candidate will be engaged.

G. General Instructions

- 1) Interested and qualified candidates may submit their applications either by email or in neatly handwritten or typed out in A4 size paper with a recent passport size photograph pasted on it. Photo should appear in the email format also.
- 2) The envelope containing the application should bear the advertisement number and clearly marked "**Application for Consultant Engineer (Junior)**".
- 3) Applicant will have to produce proof of details in original as furnished in the application, during interview, if required.
- 4) It may be noted that if in any stage, it is found that an attempt has been made by the applicant to willfully conceal/misrepresent the fact(s), his/her candidature will be summarily rejected or the engagement will be terminated, as the case may be.
- 5) Applications received after due date, unsigned applications, applications without the name of the post mentioned, or incomplete in any respect, will not be considered.
- 6) No TA/DA is permissible for attending the interview.

Applications may be sent to the below-mentioned address, on or before **25.01.2019 upto 5.00 PM.**

The Project Director

ICZM Project, Phase-II

Institute of Environmental Studies and Wetland Management

DD-24, Sector – I, Salt Lake City, Kolkata – 700 064

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