

INSTITUTE OF ENVIRONMENTAL STUDIES AND WETLAND MANAGEMENT  
(Department Of Environment, Government of West Bengal)  
DD-24, Sector-I, Salt Lake City, Kolkata-700064.  
Phone Nos. 2334-0239/0531  
Fax: 033 2358 0967

Enquiry No. 19 -IESWM/ENQ/3P-131/18-19[380] Dtd.14/01/2019

Messers.....

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Dear Sir,

Sealed quotation address to the C. A. O., IESWM, are invited for the items/works, printed overleaf, which will be received up to 2-00 P.M. on 31.01.2019 at the above addressed office. The quotations received will be opened at 4-00 P. M. on 31.01.2019 before the representative of the organization, who may be present.

Please quote the Enquiry Number and the Date of Opening., as given above, on the sealed envelope. Photocopy of Sales Tax, Income Tax Clearance Certificates and VAT No. of the organization must be attached along with the quotation.

Supply/Works shall have to be made within 7 (seven) days from the date of the receipt of the order unless otherwise stated. Payment may however be arranged within 30 (thirty) days from the date of the receipt of the bill, provided the bill is properly drawn and the supply is accepted.

Yours faithfully,

A handwritten signature in blue ink, consisting of a large 'D' followed by a flourish, and the date '14/1/19' written below it.

CHIEF ADMINISTRATIVE OFFICER

Enquiry No. 19 -IESWM/ENQ/3P-131/18-19[380]

Dtd.14/01/2019

No.	Description of Items	Quantity
1.	Battery 26AH 12 volt Make: Exide	16 nos.

\* Salvage value of the old 26ah, 12 volt, 16 nos. batteries shall be mentioned in the quotation